



OFFICE OF PERSONNEL MANAGEMENT

Submission for Review: Establishment Information Form, DD 1918, Wage Data Collection Form, DD 1919, Wage Data Collection Continuation Form, DD 1919C, 3206-0036

AGENCY: U.S. Office of Personnel Management.

ACTION: 60-Day Notice and request for comments.

SUMMARY: The U.S. Office of Personnel Management (OPM) offers the general public and other Federal agencies the opportunity to comment on an existing information collection request (ICR) 3206-0036, Establishment Information Form (DD 1918), Wage Data Collection Form (DD 1919), and Wage Data Collection Continuation Form (DD 1919C). As required by the Paperwork Reduction Act of 1995, as amended by the Clinger-Cohen Act, OPM is soliciting comments for this collection.

DATES: Comments are encouraged and will be accepted until **[INSERT DATE 60 DAYS AFTER DATE OF PUBLICATION IN THE FEDERAL REGISTER]**.

ADDRESSES: Interested persons are invited to submit written comments on the proposed information collection to the U.S. Office of Personnel Management, Employee Services, Pay and Leave, 1900 E Street, NW, Room 7H31, Washington, DC 20415-8200, Attention: Brenda L. Roberts, Deputy Associate Director for Pay and Leave, or sent via electronic mail to *pay-leave-policy@opm.gov*.

FOR FURTHER INFORMATION CONTACT: A copy of this ICR, with applicable supporting documentation, may be obtained by contacting the U.S. Office of Personnel Management, Employee Services, Pay and Leave, 1900 E Street, NW, Room 7H31, Washington, DC 20415-8200, Attention: Brenda L. Roberts, Deputy Associate Director for Pay

and Leave, by telephone at (202) 606-2507, or sent via electronic mail to *pay-leave-policy@opm.gov*.

SUPPLEMENTARY INFORMATION: The U.S. Office of Management and Budget is particularly interested in comments that:

1. Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;
2. Evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used;
3. Enhance the quality, utility, and clarity of the information to be collected; and
4. Minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submissions of responses.

The Federal Wage System (FWS) is the pay system established under 5 U.S.C. 5341 et seq. for prevailing rate employees who work in trade, craft, and laboring occupations. The FWS establishes rates of pay for Federal prevailing rate employees through local wage surveys of private sector employers. The FWS includes 130 appropriated fund and 118 nonappropriated fund local wage areas. The Establishment Information Form, the Wage Data Collection Form, and the Wage Data Collection Continuation Form are wage survey forms developed by OPM based on recommendations of the Federal Prevailing Rate Advisory Committee for use by the U.S. Department of Defense to establish prevailing wage rates for FWS employees Governmentwide.

Analysis:

Agency: Employee Services, Pay and Leave Policy, U.S. Office of Personnel Management

Title: Establishment Information Form (DD 1918), Wage Data Collection Form (DD 1919), and
Wage Data Collection Continuation Form (DD 1919C)

OMB Number: 3260-0036

Frequency: Annually

Affected Public: Private Sector Establishments

Number of Respondents: 21,760

Estimated Time Per Respondent: 1.5 hours

Total Burden Hours: 32,640

U.S. Office of Personnel Management

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